



**SUBCONTRACTOR PREQUALIFICATION FORM
PART A**

Date: _____

All subcontractors are required to complete this questionnaire. The contents of this questionnaire will be considered confidential and used solely to determine your firm’s qualifications and will not be disclosed to project staff.

Please direct any questions, and return this completed form by email to:
estimating@plano-coudon.com

1. General Information:

- Company Legal Name: _____
- Trade name or doing business as: _____
- Primary Address: _____
- Telephone Number: _____

- Principal Contact: _____
- Email: _____

- Date Founded: _____
- Current Number of Employees: _____

2. License Information: Please provide all trade and professional licenses, if any, required for you to perform your services:

Type of License/Name of License	State	License Number

3. Contacts for Solicitations:

- Name: _____
- Title: _____
- Phone: _____
- Email: _____

- Name: _____
- Title: _____
- Phone: _____
- Email: _____

4. Work Classification and Experience:

- Type of work your company specializes in (example: Drywall, Electrical, Sitework, etc.):

- Perform prevailing wage scale (e.g. Davis Bacon) projects? _____
- Perform US Citizen only projects? _____
- Average Annual Revenue: _____
- Average Subcontract Value: _____
- Largest Subcontract Value Completed: _____

5. Minority Status:

- MDOT MBE: _____
 - Woman-Owned: _____
 - African American: _____
 - Asian American: _____
 - Hispanic American: _____
 - Veteran: _____
- Baltimore City MBE (MWBOO): _____
- District of Columbia (CBE): _____
- Virginia (SWAM): _____
- Other: _____

6. Safety and Quality Control:

- Does your organization have a safety program? _____
- EMR Rating for the past three (3) years – 1st Yr _____ 2nd Yr _____ 3rd Yr _____
- Does your organization have a Quality Control program? _____

7. Insurance Coverage/Limits:

- Liability: _____
- Umbrella: _____
- Workers Compensation: _____

8. Bonding Capability:

- Name of Surety and Broker: _____
- Overall Bonding Capacity:
 - Per Project: _____
 - Aggregate: _____



- Bond Rate: Percentage Charged for a Payment and Performance Bond: _____

9. **References (From Last 3 Years):**

- General Contractor References

- Architect and/or Engineer References

- Supplier/Vendor References

END OF FORM